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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 7 January 1954

FROM : Chief, Coordination and Requirements Staff

SUBJECT: Weekly Report Covering the Period 31 December 1953 through
6 January 1954

1. General

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2. Projects and Studies in Process

a. Logistical Requirements and World-wide Stocks (continued)

Additional data has been submitted to the Paramilitary Operations Staff covering all area divisions, except WH, indicating heavy and miscellaneous weapons requirements based on approved projected force strength and PM Handbook No. 1. Such data reflects area division preferences and ultimate goal requirements. Current support capability is shown only on a world-wide basis inasmuch as current stocks are less than computed requirements. In addition, a list of auxiliary materiel for small arms has been presented to PM Staff for consideration regarding possible quantities required as a stockpile in connection with the projected force strength. No information has been received from the PM Staff regarding data previously furnished on small arms requirements and current support capabilities. Informal advice from the PM Staff indicates that such information will not be available for approximately two weeks.

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b. Control Unit - Machine Records Processing (continued)

Four IBM decks of approximately 7,000 cards each are being prepared for the Supply Division, LO, in connection with taking an inventory of communications equipment and supplies in ZI depots. The Machine Records Branch, General Services Office, has indicated that it could not prepare such decks within the time limit required.

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c. Preparation of a Logistical Annex (continued) This study is one of a continuing nature and periodic reports will be submitted as significant progress is made.

d. Concept of Organization for Administrative Support (continued) This study is of a continuing nature and periodic progress reports will be submitted.

3. Other Items of Interest (Items c through i are of a non-recurring nature)

a. Seminar WPSOC (new)

Members of the Coordination and Requirements Staff are participating in a Seminar on a War Plans Staff Officers Course. This Seminar is presently considering three questions relative to the need for such a course, the number and type of personnel to attend such a course, and the proposed curriculum for a War Plans Staff Officers Course. The Seminar is scheduled to continue through 15 January 1954.

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b. Draft Regulation [REDACTED] (new and completed)

Suggested revision to parts of Agency Regulation [REDACTED] "Organization and Functions" has been prepared and submitted to the Chief, Administrative Staff, LO.

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c. WH

Numerous crash requisitions, relative to sensitive projects, are continuing to be received and processed. These crash requisitions will continue for approximately another two weeks.

d. NEA

Packaging requirements for sensitive materiel are being expedited by the Logistics Office for both the SE and NEA Divisions. Inventories of this materiel are difficult to obtain, due to recent shipments from overseas locations and inventories not available. On or about 1 February 1954, the NEA Division will take a physical inventory to determine quantities in their stockpile. When this report is received the Logistics Office will be able to determine packaging materiel requirements.

e. WE

Assisted the Division by expediting the delivery of urgently needed surveillance equipment from [REDACTED], by obtaining EPRA directive for immediate delivery of one signal generator instead of the promised 1 March 1954 delivery.

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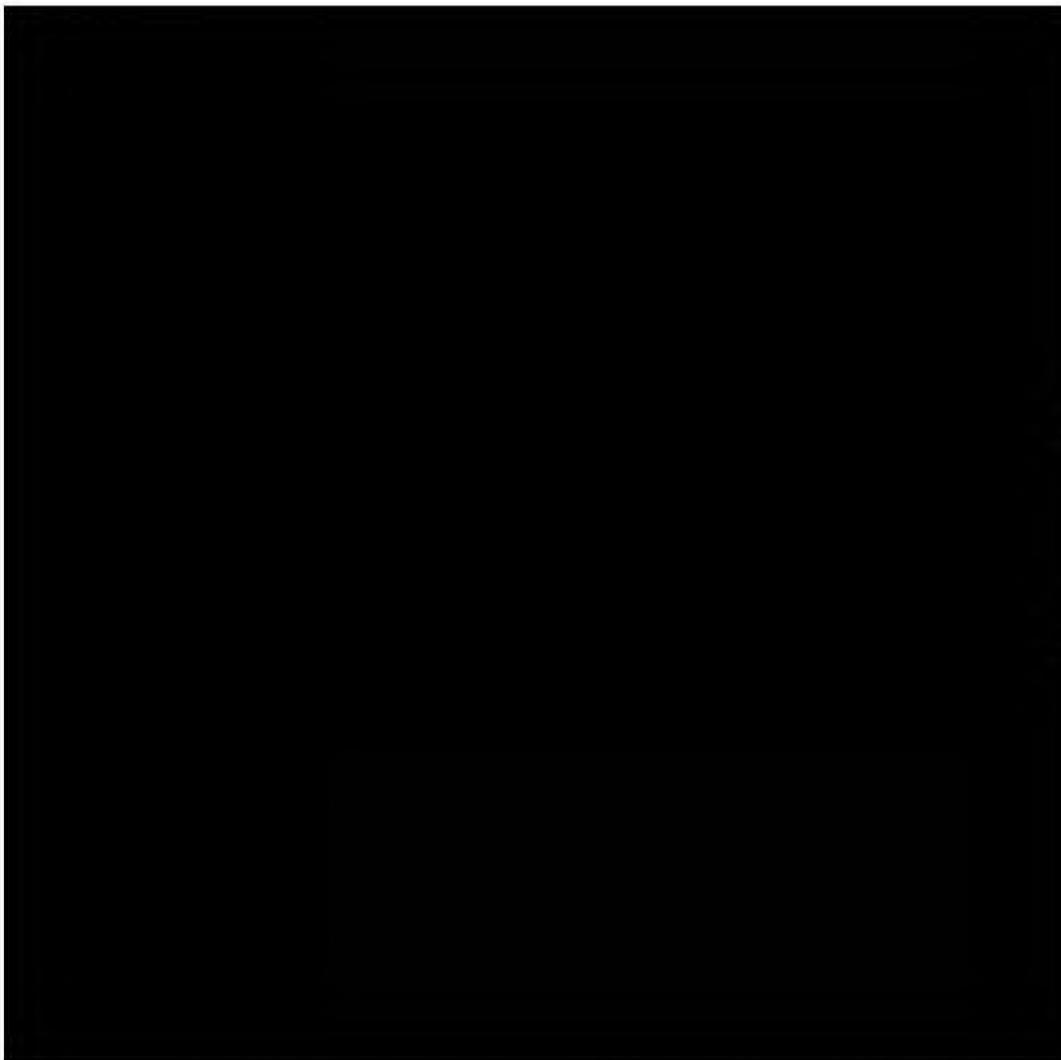
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f. EE

Assisted the Division in expediting shipment of W-1¹ diesel engines. These engines are the residue of an Agency PT boat program and have been stored at a commercial company in Annapolis.

g. SR



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(3) Obtained two Munitions Board Requirement Manuals. These are out of print, from archives, and must be returned.



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